**Contract Correspondence Transmittal (CCT)**

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| **CCT Number:** 13-03 | **Date of Issue:** March 5,2013 |
| **Division/Branch:** Protection and Permanency |
| **Key Words/Phrases:**  Transition Plans |

Dear PCP/PCC Provider,

There were recent revisions made to bring SOP into compliance with already existing federal legislation in the [Fostering Connections to Success and Increasing Adoptions Act (42 USC 675(H)(5))](http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t41t42+2102+0++%28%29%20%20AND%20%28%2842%29%20ADJ%20USC%29%3ACITE%20AND%20%28USC%20w%2F10%20%28675%29%29%3ACITE%20%20%20%20%20%20%20%20%20). The most significant revision states that the independent living coordinator (ILC) is to facilitate a transition meeting within ninety (90) days prior to a youth attaining age eighteen (18). This meeting is to be held separately from a case planning conference. These revisions will be effective February 1, 2013 and will supersede all previous issued policy regarding these topics.

The ILC’s will facilitate the transition plans based upon county of origin in order to assist the youth to identify supports within the community the youth will most likely transition upon attaining age 18. This will require the PCC provider to transport the youth to the home county DCBS office. The ILC will coordinate the meeting and notify the PCC notice to make necessary arrangements for the youth to attend the transition meeting.

Any questions regarding the 90 day transition plan should be addressed to Paula Saenz @ paula.saenz@ky.gov or (502) 564-2147 ext. 3599. Any questions concerning this transmittal should be addressed to Julie.Cubert@ky.gov.